

BUILDING PERMIT APPLICATION

LOCATION/ADDRESS OF PROPOSED WORK:

PIN (Property Identification Number):

PIN Is Listed Upon Your Property Tax Bill Issued By Luzerne County

OWNER'S NAME, MAILING ADDRESS AND PHONE NUMBER:

CONTRACTOR'S NAME, MAILING ADDRESS AND PHONE NUMBER:

ALL CONTRACTORS MUST SUBMIT A COPY OF THEIR CERTIFICATE OF INSURANCE

PRESENT USE OF PROPERTY: RESIDENTIAL COMMERCIAL

DOES THIS PROJECT INVOLVE EARTH DISTURBANCE OF 1 ACRE OR MORE AS DEFINED BY PA TILE 25 CHAPTER 102? YES NO

IF YES, DOCUMENTATION OF NPDES PERMIT APPROVAL MUST BE SUBMITTED WITH YOUR APPLICATION FOR A BUILDING PERMIT.

DESCRIPTION OF PROPOSED WORK:

TOTAL COST OF ABOVE DESCRIBED WORK: \$

FOR NEW CONSTRUCTION, STRUCTURAL ALTERATIONS AND/OR ADDITIONS,
You must attach 3 copies of plans & specifications and proof of construction cost, i.e. signed contract for work or receipts for material when work is performed by the owner.

ZONING APPROVAL is required to be submitted for new construction, additions, decks, porches, patios, sunrooms, fences and swimming pools.

Sewer Permit is required to be submitted for all new construction projects.

CERTIFICATION I hereby certify that I am the property owner, equitable owner or authorized agent of the owner for the property and project listed in this application. I further certify that all work will be performed in accordance with the Pennsylvania Uniform Construction Code, the attached plans and specifications, and all other applicable laws and regulations. Finally, I agree that the Building Code Official shall have the authority to enter the property and building described in this permit at reasonable hours to inspect the premises and enforce provisions of the Code and this Permit

DATE _____

APPLICANT SIGNATURE _____

Review and inspection of the construction process is required to assure Code compliance. The following are the minimum inspection approval requirements for new construction:

1. Footing – After excavation and any forming PRIOR to concrete pour.
2. Foundation – After construction, prior to backfill, complete with foundation drains, damp proofing and embedded anchor bolts and BEFORE any framing, including sill plate.
3. Framing – After construction, PRIOR to insulation and interior wall covering. Plumbing, electrical, etc. shall be “roughed in.”
4. Insulation and Wallboard – Prior to wallboard installation, R-Values in exterior walls, ceilings and floors if required must be verified. Wallboard fasteners inspected prior to finish.
5. Final – After structural completion, with all fixtures and devices complete and functional.

To schedule an inspection call: 570-406-0091. Please provide an advanced notice of 48 hours for required inspections.

SHEFLER INSPECTION SERVICES

522 Slocum Street

Swoyersville, PA 18704

570-406-0091

BUILDING PERMIT FEE SCHEDULE FOR USE WITH PAGE 4

All Permits: Based on the Total Cost of Work (Include both material and labor)

Cost of Work	Permit Fee
\$1.00 - \$1,000.00	\$45.00
\$ 1,000.01 - \$2,000.00	\$60.00
\$ 2,000.01 - \$ 3,000.00	\$75.00
\$ 3,000.01 - \$ 4,000.00	\$ 90.00
\$ 4,000.01 - \$ 5,000.00	\$ 105.00
\$ 5,000.01 - \$ 6,000.00	\$ 120.00
\$ 6,000.01 - \$ 7,000.00	\$ 135.00
\$ 7,000.01 - \$ 8,000.00	\$ 150.00
\$ 8,000.01 - \$ 9,000.00	\$ 165.00
\$ 9,000.01 - \$ 10,000.00	\$ 180.00

Over \$ 10,000.01 valuation, the permit fee shall be \$200.00 plus \$7.00 for each additional thousand dollar valuation of fraction there of.

Cost of work will be based on the contract for the work of the Code Officials estimate based on the R.S. Means Co. Inc. " Construction Data Book" (most recent edition)

Any Individual or Contractor who shall begin work prior to securing a permit shall pay a fee equal to two times the fee that would have been charged had they received the permit prior to commencement of work.

Plan Review of Design changes: 25% of total amount of original permit fee.

Shefler Inspection Services
522 Slocum Street, Swoyersville, PA 18704
570-406-0091

BUILDING PERMIT FLAT RATE FEE SCHEDULE

FLAT RATE FEES

Decks under 300 sq. ft.

$\$160.00 \times 25\% = \$40.00 + \$160.00 = \$200.00 + \$4.50$ State Fee Total due :
 $\$204.50$, deck exceeds 300 sq. ft. you must add 1 % of total cost of job, plus
 $\$204.50$, **Example** : 500 Square foot deck would be $\$204.50 + 1\%$ of the **Total Cost of Construction, Deck Cost contracted** at 500 sq. ft., $\$3,000.00$, add 1% of total to the $\$204.00$, 1% of $\$3,000.00 = \$30.00 + \$204.00 =$ Total due: $\$234.50$

Above ground swimming pool	$\$95.00 \times 25\% = \$23.75 + \$4.50 = \123.25
Built in swimming pool	$\$215.00 \times 25\% = \$53.75 + \$4.50 = \273.25
Residential Electrical Service	$\$120.00 \times 25\% = \$30.00 + \$4.50 = \154.50
Demolition	$\$85.00 \times 25\% = \$21.25 + \$4.50 = \110.75
Commercial Electrical Service	$\$150.00 \times 25\% = \$37.50 + \$4.50 = \192.00

All other Inspections not related to UCC will be \$60.00

Rate for Code Enforcement Services, \$25.00 per hour, Court Appearances \$60.00

The current fee schedule and cost will stay in place.

SHEFLER INSPECTION SERVICES

522 Slocum Street

Swoyersville, PA 18704

570-406-0091

RETURN THIS FORM WITH YOUR COMPLETED BUILDING PERMIT APPLICATION, A COPY OF A COST ESTIMATE OR A SIGNED CONTRACT OF ALL WORK TO BE COMPLETED, THREE(3) SETS OF PLANS AND SPECIFICATIONS, ZONING, AND SEWER APPROVAL IF REQUIRED AND THE REQUIRED FEE.

DATE: _____

PROPERTY ADDRESS OF WORK: _____

Owner's Name: _____

Address: _____

Phone: _____

Tenant's Name and Phone: _____

Contractor's Name: _____

Address: _____

Phone: _____

TOTAL COST OF ALL WORK: _____

PERMIT FEE (Based on cost of work, see fee schedule) \$ _____

ADMINISTRATUON FEE (25%Of above fee) \$ _____

STATE FEE \$ 4.50

TOTAL PAYMENT TO REMIT \$ _____

*****ALL FEES ARE NON-REFUNDABLE*****

MAKE CHECK OR MONEY ORDER PAYABLE TO :

RETURN TO:

SHEFLER INSPECTION SERVICES